



BUSINESS CERTIFICATE OF OCCUPANCY

When do I need to obtain a certificate of occupancy (C.O.)?

- ✓ When you are acquiring a commercial property through **SALE** or **INHERITANCE**
- ✓ When you are **LEASING** a new space or **BUYING** an existing business

Who is required to obtain a certificate of occupancy (C.O.)?

- ✓ Anyone who purchases a commercial property
- ✓ Anyone who is given or inherits a commercial property
- ✓ Anyone who owns and rents out a commercial property
- ✓ Anyone who is a tenant in a commercial property
- ✓ Anyone who is a tenant and purchases the commercial property from the owner
- ✓ Anyone who purchases an existing business

